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Antioch Public Library District

ANTIOCH PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MINUTES

I. The regular meeting of the Board of Library Trustees of the Antioch Public Library District was called to order by Vice President Lori Bruce Tuesday, March 30, 2010 at 6:00 p.m. in the Board Meeting Room at the library.

Present:

- **Library Board Members: Lori Bruce, Betsy Houghton, Thomas Hausman, Michael Mortensen, and Mary Kay McNeill**
- **Absent: Ann Kakacek and Kerry Astar**
- **Library Staff Members: Kathy LaBuda and Cinde DeBoer**

II. Secretary's Report/Approval of Minutes of Last Meeting

Michael Mortensen moved and Thomas Hausman seconded a motion to approve the February 2010 Minutes of the Antioch Public Library District Board of Trustees meeting. All voted aye.

III. Approval of Bills and Payroll

Betsy Houghton moved and Michael Mortensen seconded a motion to approve the bills and payroll for the month of March 2010. On a roll call vote: Thomas Hausman, aye; Michael Mortensen, aye; Mary Kay McNeill, aye; Betsy Houghton, aye; and Lori Bruce, aye.

IV. Treasurer's Report

There was no Treasurer's Report.

V. President's Report

There was no President's Report.



VI. Notices and Communications

Kathy LaBuda informed the Board that Illinois Route 83 road construction through the Village of Antioch is scheduled to begin on April 5, 2010 with an anticipated duration of 4 weeks. The entrance to the library is to be accessible to all patrons.

Kathy LaBuda reported Antioch Youth Baseball is starting in April 2010, which will result with Williams Road being closed at 4:30 p.m. This could be problematic for employee parking. Kathy LaBuda will contact the Village of Antioch to explain her concern for employee parking and the potential of cars being locked in the lot because of the gate being closed early.

VII. Librarian's Report

A. Overview of the Month

Kathy LaBuda reviewed the monthly statistics, and mentioned that the stats may decrease during the months of Illinois Route 83 road construction.

B. Personnel

a. Audrey Hilborn, Surgery March 22, 2010

Kathy LaBuda informed the Board of Audrey Hilborn's recent surgery and that she is taking a Board approved Medical Leave of Absence.

b. Heather Mackowiak, Surgery March 27-April 1, 2010

Kathy LaBuda informed the Board of Heather Mackowiak's recent surgery and that she is taking a Board approved Medical Leave of Absence.

c. Carla Roinas, 3 Days of Unpaid Vacation

The Board had no objection to Kathy LaBuda authorizing a 3-day, unpaid vacation for Carla Roinas.

d. Insurance

Kathy LaBuda informed the Board that the employee health insurance premium would go down 6% for the 2010-11 fiscal year. The Board agreed to continue the present insurance plan with BlueCross BlueShield.

C. Illinois Library Snapshot Day

Kathy LaBuda told the Board that the Antioch Public Library District participated in the Illinois Library Snapshot Day held on February 10, 2010; a statewide promotion to document the invaluable services that libraries provide the community in the course of one day.

D. Salary Increase for Assistant Director

Kathy LaBuda suggested that the salary for the vacant Assistant Director position be increased from \$2,500 to \$5,000 annually. This salary has not been raised since the 1990s. The Board agreed that this should be discussed during the Personnel Committee Meeting and incorporated in the 2010-11 Budget Proposal.

E. Illinois Pension Reform

The Illinois General Assembly passed pension reform legislation that included IMRF. The basic components of the changes for the new IMRF second tier for employees hired after January 1, 2011 are documented and included as a permanent record in the Minutes Book.

VIII. New Business

A. Board Corner

- **Betsy Houghton enjoyed the musical program, "Tragedy to Triumph – The Story of Artemisia," which related to the current Book Group topic held at the library. She also asked why the book drops are going to be closed for one day. Kathy LaBuda explained that the cement pad underneath the book drops is sinking, so Atlas Concrete Lifting, Inc. is going to fill underneath the cement pad with mud to level it.**

- **Thomas Hausman said he is doing well after his bone marrow transplant of 4 weeks.**
- **Lori Bruce said the Board appreciates Thomas Hausman's presence at the meeting so soon after being released from the hospital. She also commented that numerous acquaintances expressed their excitement about a proposed Starbucks Coffee Shop to be incorporated at the library.**

B. Citizen's Comments

There were no citizens present.

C. Staff Comments

There were no staff comments

D. Friends' Report

The Friends' Group is asking to have a paper-recycling bin at the library as a fundraiser. The Board agreed there is no need to duplicate an already existing recycling program held at an area church.

E. Health Insurance Reform

The Board agreed that the health insurance reform be discussed at the Personnel Committee Meeting.

IX. Unfinished Business

A. Appoint Personnel Committee

Thomas Hausman, Kerry Astar, and Ann Kakacek were appointed members of the Personnel Committee.

B. Appoint a Budget Committee

A Budget Committee will be appointed at the April 2010 General Board Meeting.

X. Adjournment

Michael Mortensen moved and Thomas Hausman seconded a motion to adjourn at 6:34 p.m. All voted aye.

Mary Kay McNeill

Mary Kay McNeill, Secretary

