



Antioch Public Library District

ANTIOCH PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MINUTES

I. The regular meeting of the Board of Library Trustees of the Antioch Public Library District was called to order by President Ann Kakacek Tuesday, April 27, 2010 at 6:00 p.m. in the Board Meeting Room at the library.

Present:

- **Library Board Members: Ann Kakacek, Betsy Houghton, Thomas Hausman, Michael Mortensen, and Mary Kay McNeill – Lori Bruce arrived at 6:01 p.m. and Thomas Hausman arrived at 6:07 p.m.**
- **Absent: Kerry Astar**
- **Library Staff Members: Kathy LaBuda and Cinde DeBoer**
- **Citizens: Russell Warye, Certified Insurance Counselor**

II. Secretary's Report/Approval of Minutes of Last Meeting

Michael Mortensen moved and Mary Kay McNeill seconded a motion to approve the March 2010 Minutes of the Antioch Public Library District Board of Trustees meeting. All voted aye except for Ann Kakacek who abstained.

Michael Mortenson moved and Betsy Houghton seconded a motion to amend the Agenda to give Katherine Shehorn a 5-year service award and \$25 savings bond. All voted aye. Ann Kakacek and the Board congratulated her for 5 years of excellent service at the Antioch Public Library District.

III. Approval of Bills and Payroll

Betsy Houghton moved and Michael Mortensen seconded a motion to approve the bills and payroll for the month of April 2010. On a roll call vote: Michael Mortensen, aye; Lori Bruce, aye; Mary Kay McNeill, aye; Betsy Houghton, aye; and Ann Kakacek, aye.



IV. Treasurer's Report

There was no Treasurer's Report.

V. President's Report

Ann Kakacek thanked the Board members for their understanding and proceeding with the March 2010 Board Meeting in her absence. She also said it is a pleasure to read the monthly patron comments, the majority of which are positive remarks about the library, the library programs, and the staff.

VI. Notices and Communications

A. 5 Year Awards

1. Katherine L. Shehorn

A 5-year service award was presented to Katherine L. Shehorn earlier in the meeting.

2. Joan R. Santoro

Since Joan R. Santoro was unable to attend the meeting, Ann Kakacek and the Board asked Kathy LaBuda to extend their appreciation and to present Joan with a 5-year service award and savings bond.

B. Thank You Notes from Mary Roemer and Noel Rose

Ann Kakacek read notes to the Board from Mary Roemer and Noel Rose expressing their gratitude for the recent luncheon held in honor of the library volunteers.

VII. Librarian's Report

A. Overview of the Month

Kathy LaBuda reviewed the monthly statistics, and mentioned that so far the stats have not decreased due to the Illinois Route 83 road construction.

B. Russell Warye

Russell Warye arrived at 6:18 p.m. and the Board agreed to allow him to present the employee insurance premiums for the 2010-2011 fiscal year. He distributed the renewal rates for health, dental, and vision (which have been placed as a permanent record in the Minutes book). He highlighted:

- An 8.63% reduction of the BlueCross BlueShield premium (health) – from \$593.04 to \$492.54 a month per employee
- A \$5.91% increase of the Principal premium (dental) – from \$47.06 to \$49.84 a month per employee
- No rate change of the VSP premium (vision) - \$5.72 a month per employee

C. Personnel Changes

1. Kathy McIlhany, 2 Weeks Without Pay

Kathy LaBuda informed the Board that Kathy McIlhany has requested a 2-week unpaid leave to take a family vacation. Her accrued vacation time has been exhausted. After much discussion and with reservation, the Board granted Kathy McIlhany 2 weeks of unpaid leave.

D. National Library Week Activities

Kathy LaBuda told the Board that numerous programs held during National Library Week (April 11-17, 2010) were well attended.

E. National Volunteer Week

On April 22, 2010, a luncheon was held in the staff lounge at the library to honor the library volunteers. Many of the volunteers received a presidential award and pin. The Friends' Group also qualified for a presidential award. This luncheon was very well attended.

F. NSLS

Kathy LaBuda informed the Board that unless state money is released to the North Suburban Library System (NSLS) the van service ~~would be~~ *may be* eliminated. The van service delivers and returns books for ILL (Interlibrary Loan). Eliminating this service would mean mailing the requested materials to and from various libraries, creating a substantial expense. The Board members signed a letter to Jesse White petitioning the balance of funds authorized by the General Assembly for Illinois library systems is released immediately.

VIII. New Business

A. Board Corner

Thomas Hausman asked Kathy LaBuda to speak at the May 2010 Rotary Club meeting

B. Citizen's Comments

There were no citizen's comments.

C. Staff Comments

There were no staff comments

D. Friends' Report

The Friends' Group is asking for suggestions of items that they could donate to the library.

E. 2009 Levy

The 2009 levy is up approximately \$12,000-\$14,000 over last year.

IX. Unfinished Business

A. Appoint Personnel Committee

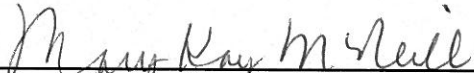
Thomas Hausman, Kerry Astar, and Ann Kakacek, personnel committee members, have set a meeting for Tuesday, May 11, 2010 at 5:30 p.m. in the Board Meeting Room at the library.

B. Appoint a Budget Committee

Michael Mortensen, Lori Bruce, Betsy Houghton, and Ann Kakacek were appointed members of the Budget Committee. A meeting date will be set at the May 2010 Board Meeting.

X. Adjournment

Michael Mortensen moved and Lori Bruce seconded a motion to adjourn at 6:57 p.m. All voted aye.



Mary Kay McNeill, Secretary

